

**MATAWAN-ABERDEEN REGIONAL  
SCHOOL DISTRICT  
BOARD OF EDUCATION**



**Regular Action Meeting  
February 22, 2024  
6:30 PM**

**Strathmore Elementary School  
282 Church Street, Aberdeen, NJ**

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT**  
**February 22, 2024 – Regular Action Meeting, 6:30 PM**  
**Strathmore Elementary School, 282 Church Street, Aberdeen, NJ**



**AGENDA**

- I. CALL TO ORDER**
- II. STATEMENT OF ADEQUATE NOTICE**
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. MINUTES**
  - Meet and Greet Meeting Minutes, January 4, 2024
  - Re-Organization Meeting Minutes, January 4, 2024
  - Executive Meeting Minutes, January 4, 2024
  - Workshop Meeting Minutes, January 18, 2024
  - Regular Action Meeting Minutes, January 18, 2024
  - Executive Session Meeting Minutes I and II, January 18, 2024
- VI. CORRESPONDENCE TO THE BOARD**
- VII. STUDENT REPRESENTATIVE’S REPORT (Esther Fosu)**
- VIII. SUPERINTENDENT’S REPORT**

Highlights and Recognitions – Mr. Jerabek  
District Goals Update – Ms. Perez, Ms. Case, Mr. Liebmann and Dr. Majka
- IX. BOARD PRESIDENT’S REPORT**
- X. CURRICULUM AND INSTRUCTION**
- XI. STUDENT SERVICES**
- XII. PERSONNEL**
- XIII. POLICY**
- XIV. FINANCE**
- XV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS**
- XVI. UNFINISHED BUSINESS**
- XVII. NEW BUSINESS**
- XVIII. EXECUTIVE SESSION**
  - Privacy Matters
  - Personnel Matters
  - Legal Services
- XIX. ADJOURNMENT**

**MARSD MISSION:**

*To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.*

## **Members of the Board**

Dianna M. Pell, President  
Katie Feiles  
John Montone  
Laurie Skop  
Sheetal Werneke

Annette Ascoli, Vice President  
Tara Martinez  
Christopher McGovern  
Danielle Spruell

## **Matawan-Aberdeen Regional School District**

### **Welcome**

Welcome to a meeting of the Matawan-Aberdeen Board of Education. We are always pleased when members of the community attend our meeting. The Board welcomes the participation of interested organizations and individuals, and schedules time for public comment, discussion and input. Persons who have questions about specific school practices, incidents or events are encouraged to directly contact the school administration.

The Board regularly holds two meetings per month. The 2nd Monday of each month is the Committee of the Whole and the 4th Monday of each month is the Regular Action Meeting, unless otherwise scheduled or announced.

### **Board of Education Meetings**

These meetings are reserved for Board deliberation and for review of items contained within the agenda. The Board reserves the right to vote on Action items. Public comment shall be permitted early for thoughts and reactions on items of concern regarding the agenda. Each participant is asked to give his or her name and address prior to making a statement or asking a question. In addition, time will be allotted at the end of the meeting for public comment on any item. Speakers shall limit their comments to three minutes.

### **Statement of Adequate Notice**

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on June 20, 2023 in the Asbury Park Press and the Star Ledger. These notices were sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Public Library. These notices were also placed on the district’s web site.”

### **Public Participation at Board Meetings**

The Board of Education recognizes the value of public comment on matters of interest to the school community. Individuals wishing to speak must state their name and municipality of residence. Comments are limited to three minutes’ duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. All statements should be directed to the Board President and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy of others whose legal rights may be affected. Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern, the public should be aware that if their statements violate the rights of others under the law of defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

### **Executive Session**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy, Personnel and Legal Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting of the Board shall reconvene and proceed with business. Action \_\_\_\_\_ take place.

### **Matawan-Aberdeen Regional School District Mission Statement**

To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

### **2023-2024 Matawan-Aberdeen Regional Board of Education Goals**

- Goal 1:** Ensure the district's strategic planning goals and action plans are implemented in consideration of community growth, enrollment increases, and fiscal responsibility.
- Goal 2:** Ensure effective communication with the community for the purpose of improving understanding of district matters, while continuing MARSD's partnership with the Garden State Coalition of Schools to advocate for state funding and other state actions impacting school districts.
- Goal 3:** Achieve Certified Board status through NJSBA's Board Member Academy by June 2025.
- Goal 4:** Maintain, update and enhance our facilities to promote safety, security, and a positive learning environment in our school buildings.

### **2023-2024 Matawan-Aberdeen Regional School District Strategic Plan Goals**

- Goal 1:** Increase student achievement by utilizing up-to-date technology and other instructional resources.
- Goal 2:** Improve and upgrade district facilities, transportation policies and procedures.
- Goal 3:** Increase and enhance community involvement and information sharing.
- Goal 4:** Promote a positive and safe school environment that embraces kindness, diversity, individuality and respect for all with a focus on Social-Emotional Learning (SEL).
- Goal 5:** Promote safety and security for all students, staff, and our school community.

**CORRESPONDENCE TO THE BOARD**

MOTION: \_\_\_\_\_ SECONDED: \_\_\_\_\_

Email received, Feb 9, 2024, dfin826@yahoo.com, regarding “PRESS RELEASE: Barranco statement on inappropriate material in public schools: ‘the book ban hoodwink of the 21st century’”

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_

## **CURRICULUM AND INSTRUCTION**

### **A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. [\(Curriculum & Instruction Attachment #1\)](#)

**Policy:** #6471 Travel/Reimbursable Expenses

**Rationale:** Required estimates to abide by law and policy

### **B. OTHER**

**1. REVISED** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following field trips for the 2023-2024 school year.

<b>Location</b>	<b>Date(s)</b>	<b>School/Grade</b>	<b>Purpose</b>
Colonia High School Colonia, NJ	March 1, 2024	HS Grade 9-12 Club/Class Students and Staff	<i>2024 Colonia Academic Tournament Academic Competition in team jeopardy style/academic bowl</i>
Brookdale Community College Lincroft, NJ	February 23, 2024	HS Grade 9-12 Students and Staff	Equity Conference. Part of the district's equity initiative.
Ramapo College Mahwah, NJ	March 22, 2024	HS Grade 9-12 Students (Recommended by Case Mgr) and Staff	Dare to Dream Student Leadership Conference - Empowering Students of all Abilities!

**2.** The Superintendent recommends that the Matawan Aberdeen Regional School District approve the renewal agreement with EAB District Leadership Forum for the 2024-2025 school year for year one of our two-year agreement.

**Rationale:** The District Leadership Forum provides district leaders and their staff innovative solutions to our biggest strategic management challenges. This includes providing support and resources to educate key stakeholders across the district to accelerate consensus in supporting implementation of goals the district aims to achieve specifically diversity, equity, inclusion and justice. Services are inclusive of but not limited to-unlimited access to on demand research, dedicated advisor, annual webinar series, personalized webinars, district onsite support, District Leadership and more. With the collaboration with EAB the district will focus on diversity, equity, inclusion and justice which align and support implementation of new regulations, curriculum standards, district goals and strategic planning.

**Cost:** \$ 27,056.00

**Account #** 11-000-221-320-04-0000-0

3. The Superintendent recommends that the Matawan Aberdeen Regional School District approve Matawan Regional High School to submit an application to the NJ State Department of education for “Establishing Advanced Placement African American Studies Grant-Competitive.” The intent of the grant is to support the high school by establishing a section of the AP African American Studies (AP AAS) course. Funds will be used for purchasing high-quality resources and materials, providing enrichment opportunities to students, and covering the cost of the exam fees during the next school year.

**Rationale:** Adding an additional AP course in African American Studies meets the following areas of focus from the District Strategic Plan: Student Success - Goal #2: Increase the achievement of all students through access to rigorous PreK-12 courses and programs; Diversity, Equity & Inclusivity - Goal #1: Create and maintain a diverse, equitable, and inclusive environment to best educate all students.

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_

### **STUDENT SERVICES**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student(s):

<b>Student</b>	<b>Program</b>	<b>Cost</b>	<b>Effective Dates</b>
158830	Silvergate Prep	\$2,800.00	1/5/24-3/8/24
163537	LearnWell	\$2,110.00	1/27/24-2/25/24
160042	LearnWell	\$2,110.00	1/1/24-2/26/24
159391	LearnWell	\$633.00	1/22/24-1/29/24
170052	Hampton Behavioral Health	\$2,700.00	1/24/24-3/7/24
170052	Silvergate Prep	\$4,200.00	2/9/24-4/10/24

**Cost: \$14,553.00**

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following tuition/extraordinary aide rebill for the 2022-2023 school year.

<b>School</b>	<b>Cost</b>	<b>Effective Dates</b>
CPC Behavioral Healthcare	\$23,844.50	2022-2023

**Cost: \$23,844.50**

Account#: 11-000-100-566-09-0000-0

**Rationale:** Due to Audit

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student(s) to attend an out of district placement for the 2023-2024 School Year.

<b>Student</b>	<b>School</b>	<b>Cost</b>	<b>Effective Dates</b>
170895	Children's Center	\$31,787.24	01/29/24-6/30/24

**Cost: \$31,787.24**

**Rationale:** Per Student's IEP

4. **REVISED** - (originally approved on 7/13/23 without the additional services) The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following student(s) to attend an out of district placement for the 2023-2024 School Year.

<b>Student</b>	<b>School</b>	<b>Cost</b>	<b>Effective Dates</b>
157011	Center for Lifelong Learning	\$120,930.50 (Tuition \$68,620.00, 1:1 Aide \$49,623.00, Additional Services)	6/26/23-6/30/24



		\$2,687.50)	
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Cost: \$120,930.50

**Rationale:** Per Student's IEP

5.The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Matawan Aberdeen Middle School Curriculum Based Instruction Trip for the 2023-2024 school year.

Location	Number of Student/Staff	Trip Date (s)
Bowlero Bowling, Hazlet, NJ	3 students/3 staff	3/15/24

6.The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Extended School Year (ESY) Program for any eligible students receiving special education, from July 1- August 2\* (Monday-Thursday, August 2nd Friday).

**Rationale:** The intent of the ESY program is to reduce any potential regression in a student's academic skills. The program will run from July 1- August 2\* (Monday-Thursday, August 2nd Friday). The ESY program will take place at the following locations: Matawan Regional High School (7:30-11:00), Strathmore Elementary (8:15-11:45), Cambridge Park (9:00-12:30), and REACH (9:00-12:30). Students in the ESY program will receive (3.5) hours of instruction/ and or related services in accordance with student's IEP, daily for the duration of the Extended School Year Program. Staff hours are as follows (4 hours) MRHS 7:15-11:15, Strathmore 8:00-12:00, CP/REACH 8:45-12:45.

**PERSONNEL****MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. Resignations/Retirements - 2023/2024 School Year**

Name	Loc	Position	Reason	Hire Date	Effective Date
Banafato, Frank	LR	Instructional Assistant	Retirement	03/01/2006	06/30/2024
Glennon, Marilyn	CO	Transportation Assistant	Resignation	01/17/2023	02/09/2024
Graber, Joseph	HS	Dean of Students	Resignation	09/01/2019	02/29/2024

**B. Leave of Absence - 2023/2024 School Year**

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Burlew, Brianna	RD	Teacher	Maternity	With Pay	01/03/2024 - 01/11/2024
				Without Pay	01/12/2024 - 03/08/2024
				Without Pay	03/11/2024 - 06/10/2024 Amended Dates - Previously Approved on 01/18/2024
Combs, Nicole	ST	Teacher	Medical/FMLA	With Pay	12/12/2023 - 12/18/2023
				Without Pay	12/19/2023 - 02/26/2024 Amended Dates - Previously Approved on 01/18/2024
Dela Rosa-Hona, Lara	ST	Instructional Assistant	Medical/FMLA	With Pay	01/02/2024 - 01/10/2024 ½ day AM
				Without Pay	01/10/2024 ½ day PM -

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
					03/28/2024 Amended Dates - Previously Approved on 01/18/2024
Evans, Colleen	CO	Transportation Assistant	Medical	Without Pay	02/22/2024 - 02/29/2024
Fineran, Kayla	CO	Transportation Assistant	Maternity/NJFLA	With Pay	01/22/2024 - 02/27 /2024 ½ day AM
				Without Pay	02/27/2024 ½ day PM - 03/07/2024
Levine, Jamie	CL	School Counselor	Personal	Without Pay	09/01/2023
			Maternity	With Pay	10/16/2023 - 11/27/2023
				Without Pay	11/28/2023 - 12/22/2023
			FMLA/NJFLA	Without Pay	01/02/2024 - 03/26/2024
O'Brien, Jessica	LR	Teacher	Personal	Without Pay	03/27/2024 - 06/17/2024 Amended Dates - Previously Approved on 09/28/2023
					01/26/2024 - 05/03//2024 Amended Dates - Previously Approved on 07/27/2023
Schueller, Melanie	CP	Instructional Assistant	Personal	Without Pay	02/16/2024 - 02/20/2024
Teixeira, Kristina	RD	Teacher	Maternity	With Pay	04/22/2024 - 06/17/2024
Toomey, Joanne	MS	Teacher	FMLA Intermittent	Without Pay	01/02/2024 - 02/23/2024 Amended Dates -

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
					Previously Approved on 12/21/2023
Zimmer, Theresa	LR	Teacher	Personal	Without Pay	03/25/2024 - 03/28/2024

**C. Appointments - 2023/2024 School Year****1. New Hires**

Name	Loc	Position	Step	Salary/Stipend	Replace/ Reason	Effective Dates
Clifford, Stacey	MS	Language Arts Teacher (Replacement Position)	C1	\$55,125.00 (Prorated)	Kicha LOA	02/20/2024 - 06/30/2024
Hampton, Stacy	CO	School Bus/Van Driver	Step 1	\$32.30/Hr	Matysczak Vacancy	03/25/2024 - 06/30/2024
Lasher, Eric	MS	Health & Physical Education Teacher	C3	\$55,725.00 (Prorated)	Wallace LOA	04/15/2024 - 06/30/2024 or Sooner
Toscano, Christine	CO	Transportation Assistant	N/A	\$27.00/Hr	Nazarian Retirement	03/01/2024 - 06/30/2024

**Note:** The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

**2. Salary Adjustments - 2023/2024 School Year (February -June)**

Name	Location/Position	From Step/Salary	To Step Salary
Shalaby, Tamer	Middle School Special Ed/Social Studies	E11 - \$77,375.00	F11 - \$79,725.00
Thiel, Alycia	Cliffwood/ Elementary Interventionist	C8 - \$62,825.00	D8 - \$67,725.00

**3. Curriculum Developers - 2023/2024 School Year**

Name	Position	Staff	Activity	Max Hours	Cost/ Hr	Total Cost	Loc
Posting # 2462 <u>ELA</u> Lenihan Christine - K Barillari, Alyssa - Grade 1	ELA K-12 Math K-5 Math 6-12	1 per Grade* *2 for Grade 7 1 per Grade 1 per Grade	Teachers to analyze current curriculum	Up to 10 hours each	\$35	\$12,000.00	CO/ CI

Smith Meredith - Grade 2 Royston, Joann - Grade 3 Vitone, Amanda Grade 4 Mills, Emily - Grade 5 Nilsen, Olivia - Grade 6 Koranda, Terrance - Grade 7 San Martin, Stephanie Grade 7 Monro, Christine - Grade 8 Mancuso, Kathleen - Grade 9&10 Ciaravino, Maria - Grade 11&12 <u>Math</u> Marion, Colleen - K Paone Hurd, Krysten - Grade 1 <i>(Replacing Barillari, Alyssa)</i> Pappas, Alyssa, Grade 2 Budinsky, Katherine - Grade 3 Mammano, Amy - Grade 4&5 Wilson, Tara - Grade 6 Biagianti, Mary - Grade 7 Wangen, Georgette - Grade 8 <u>Science</u> Barillari Alyssa - K Pappas, Alyssa - Grade 1&2 Paone-Hurd, Krysten - Grade 3 Dawson, Vanessa - Grade 4&5 Mescal, Debra - Grade 6 <i>(Replacing Metsey-Jones, Delaney)</i> Hillyer, Patricia - Grade 7 Towle, Catherine - Grade 8 Mancuso, Kathleen - Grade 9	Science K-12	1 per Grade	and write updates				
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#### 4. Instructional Assistant as Substitute Teacher - 2023/2024 School Year

Name	Position	Loc	Salary	Account #	Effective Dates
Incorvaia, Caroline	Instructional Assistant as Substitute Teacher	CL	Hourly Differential	11-120-100-101-11-0004-9	2023/2024 School Year

#### 5. Extra-Curricular Activities - 2023/2024 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Date
<b>Athletic Activities</b>					
Meola, Michael	HS	Baseball	Co-Assistant Coach (Palitto Resignation)	Step 1 \$2,585.00 (½ Stipend - Co-Assistant Coach)	2023/2024 School Year
<b>Non-Athletic Activities</b>					

Name	Loc	Activity	Position	Step/Stipend	Effective Date
Lordi, Daniel	HS	D.E.C.A. Club (Distributed Education Clubs of America)	Advisor	\$1,320	2023/2024 School Year
<b>Hourly Activities</b>					
Califano, Shannon	HS	Chemistry Tutorial	Instructor	\$35/Hr	2023/2024 School Year
Pickell, Lee	HS	Crowd Control/ Ticket Seller	Crowd Control/ Ticket Seller	\$62.50/Game	2023/2024 School Year
Wietecha, Robert	HS	Crowd Control/ Ticket Seller	Crowd Control/ Ticket Seller	\$62.50/Game	2023/2024 School Year

**6. Staff Array Changes - 2023/2024 School Year**

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Blodgett, Madeleine	MS: 1.00	ESL Teacher	<i>MS: .67 .33</i>	<i>ESL Teacher French Teacher</i>	01/29/2024 - 06/30/2024
Huer, Rebecca	LR: 1.00	Special Ed Teacher Grade 4-5 ICR	<i>RD: 1.00</i>	<i>Special Ed Teacher Kindergarten - ICR</i>	02/22/2024 - 06/30/2024
Schueller, Melanie	HS: 1.00	Instructional Assistant	<i>CP: 1.00</i>	<i>Instructional Assistant</i>	01/29/2024 - 06/30/2024

**7. Home Instruction - 2023/2024 School Year**

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
<u>159362</u>	English 11-12	HS	Jennifer Wishnick	2	8	16	01/02/2024 - 02/23/2024
159362	Math 11-12	HS	Pamela Kacen	2	8	16	01/02/2024 - 02/23/2024
159362	Physical Education	HS	Educere	2	8	16	01/02/2024 - 02/23/2024
159362	21st Century Arts	HS	Educere	2	8	16	01/02/2024 - 02/23/2024
159362	21st Century Career	HS	Educere	2	8	16	01/02/2024 - 02/23/2024
<u>159375</u>	Algebra II	HS	Dr. Hanes	2	4	8	01/08/2024 -

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
							02/02/2024
159375	English IV	HS	Robert Carnovsky	2	4	8	01/08/2024 - 02/02/2024
159375	Physical Education	HS	Educere	2	4	8	01/08/2024 - 02/02/2024
<b><u>159567</u></b>	English/9-10	HS	Christa Hanson	2	4	8	01/13/2024 - 02/12/2024
159567	Social Studies	HS	Christa Hanson	2	4	8	01/13/2024 - 02/12/2024
159567	Physical Education - Grade 10	HS	Dee Dellert	2	4	8	01/13/2024 - 02/12/2024
<b><u>160042</u></b>	Algebra I	HS	Dr. Hanes	2	8	16	01/11/2024 - 03/08/2024
160042	Global Humanities/LA	HS	Robert Carnovsky	2	8	16	01/11/2024 - 03/08/2024
160042	Global Humanities/SS	HS	Robert Carnovsky	2	8	16	01/11/2024 - 03/08/2024
160042	Lab Biology	HS	Dr. Hanes	2	8	16	01/11/2024 - 03/08/2024
<b><u>161199</u></b>	Math	MS	Tatiana Lenge	2	15	30	02/01/2024 - 06/17/2024
161199	Language Arts	MS	Olivia Nilsen	2	15	30	02/01/2024 - 06/17/2024
161199	Social Studies	MS	Emily Posyton	2	15	30	02/01/2024 - 06/17/2024
161199	Science	MS	Debra Mescal	2	15	30	02/01/2024 - 06/17/2024
<b><u>161296</u></b>	Lab Biology	HS	Dr. Hanes	2	4	8	01/09/2024 - 02/01/2024
161296	English I	HS	Jennifer Moller	2	4	8	01/09/2024 - 02/01/2024
161296	World Cultures	HS	Jennifer Moller	2	4	8	01/09/2024 - 02/01/2024
161296	Algebra I	HS	Dr. Hanes	2	4	8	01/09/2024 - 02/01/2024

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
<b><u>164080</u></b>	Math	CL	Dr. Hanes	2	12	24	01/11/2024 - 04/16/2024
164080	Reading	CL	Dr. Hanes	2	12	24	01/11/2024 - 04/16/2024
164080	Science	CL	Dr. Hanes	2	12	24	01/11/2024 - 04/16/2024
164080	Social Studies	CL	Dr. Hanes	2	12	24	01/11/2024 - 04/16/2024
<b><u>164337</u></b>	World Cultures	HS	Christa Hanson	2	1	2	01/19/2024 - 01/25/2024
164337	Geometry	HS	Dr. Hanes	2	1	2	01/19/2024 - 01/25/2024
164337	English I	HS	Christa Hanson	2	1	2	01/19/2024 - 01/25/2024
164337	Lab Chemistry	HS	Christa Hanson	2	1	2	01/19/2024 - 01/25/2024
<b><u>164683</u></b>	Advanced Algebra/ Trigonometry	HS	Dr. Hanes	2	6	12	01/24/2024 - 03/06/2024
164683	English IV	HS	Jennifer Moller	2	6	12	01/24/2024 - 03/06/2024

**8. Volunteers - 2023/2024 School Year**

Name	Location	Activity	Effective Date
Esposito, Matthew	HS	Baseball	2023/2024 School Year
Leonard, Keelyn	MS	Softball	2023/2024 School Year
Mejia, Edward	HS	Baseball	2023/2024 School Year
Murphy, Kevin	HS	Tennis	2023/2024 School Year

**9. College Student Teacher/Observers/Teachers/Interns - 2023/2024 School Year**

Name	Cooperating Staff Member	Assignment
Ring, Ashley	Kristina Saccomondo, School Psychologist	Cambridge Park/Ravine Drive Student Observer Rutgers University



Name	Cooperating Staff Member	Assignment
		Spring 2023/24
Ring, William	Jamie Zibbell, School Social Worker	High School Junior Intern Brookdale Community College Spring 2024
Siaw, Victoria	Rachel Alvarez, School Social Worker	Cambridge Park Practicum Chamberlain University Spring 2024

#### 10. MAMS Spring Musical Pit Musicians - 2023/2024 School Year

Name	Instrument
Connell, Brian	Bass
Gennari, Michael	Reed 2
Hack, Sean	Trumpet
Holguin, Andres	Guitar
Kovac, Randy	Drums
Macirowski, Andrew	Keyboard 2

Note: Paid as Vendors through Accounts Payable. Up to \$75 per performance (7 performances) or up to \$525 per musician for full run of shows and rehearsals.

#### D. Other

##### 1. HIB - 2023/2024 School Year

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of February 8, 2024:

Incidents Reported	Confirmed Incidents
5	3

##### 2. Substitute Administrator(s) - 2023/2024 School Year

- Ruscavage, Michele  
Up to 40 hours at \$46.15/per hour for sporting event coverage

**3. SEI Training - 2023/2024 School Year**

- Leslie, Kathryn, ESL Teacher  
Up to 5 hours at \$30/hr for planning and preparation of SEI (Sheltered English Instruction) Training

**4. Adoption of Transportation Employee Manual - 2023/2024 School Year****5. Substitute School Nurse Additional Pay - 2023/2024 School Year**

- Hulsart, Kim  
Up to 1.5 additional hours at \$34.62/hr to work beyond the regular school day to attend a school trip on 03/15/2024

**6. Termination - 2023/2024 School Year**

- Employee #5713, Termination of Employment Effective 02/02/2024

**7. Additional Hours - 2023/2024 School Year**

- Hudak, Jennifer - Teacher  
Up to an additional 5 hours at \$30/hr for Orton Gillingham Virtual Training which occurred from 11/28/2023 - 12/19/2023

**8. Moving Compensation - 2023/2024 School Year**

- LaPlaga, Alyssa - Speech Language Specialist
- Roman, Lauren - Occupational Therapist  
Up to 5 hours each at \$25/Hr

**POLICY****MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

Series	Category	Policy/ Regulation	Title	First Reading
2000	Program	P 2270	Religion in Schools	February 22, 2024
3000	Teaching Staff Members	P 3161	Examination for Cause	February 22, 2024
3000	Teaching Staff Members	P&R 3212	Attendance	February 22, 2024
3000	Teaching Staff Members	P 3324	Right of Privacy	February 22, 2024
4000	Support Staff Members	P 4161	Examination for Cause	February 22, 2024
4000	Support Staff Members	P&R 4212	Attendance	February 22, 2024
4000	Support Staff Members	P 4324	Right of Privacy	February 22, 2024
5000	Students	P&R 5111	Eligibility of Resident/Nonresident Students (M)	February 22, 2024
5000	Students	P&R 5116	Education of Homeless Children and Youths	February 22, 2024
5000	Students	5533	Student Smoking (M)	February 22, 2024

**(M) indicates mandated by state law**

**B.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the abolishment of the following policies:

- 3000, Teaching Staff Members, P&R 3432 Sick Leave
- 4000, Support, P&R 4432 Sick Leave
- 5000, Students, P&R 5460.02 Bridge Year Pilot Program
- 5000, Students, P 5750 Equal Educational Opportunity

**FINANCE****MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Payroll for January 2024 and Bills List for February 2024**

(Available for review in Board Secretary's Office)

Policy #6470 Payment of Claims

January 12, 2024 Payroll	\$2,641,459.09
January 30, 2024 Payroll	\$2,298,466.21
<b>Total January 2024 Payroll</b>	<b>\$4,939,925.30</b>
<b>Total February 2024 Bill List</b>	<b>\$4,314,241.18</b>

**2. Transfer of Funds for January 2024** (Available for review in Board Secretary's Office)

Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 "Over expenditure of Funds" states "a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1".

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved

**3. Board Secretary's Monthly Certification for January 2024**

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of January 31, 2024, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Regional School District Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

**4. Board of Education Certification Budget Major/Fund Status for January 2024**

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of January 31, 2024, after review of the Secretary's monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

I, Lindsey Case, School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."



School Business Admin/Board Secretary

**5. Treasurer's Report**

PURSUANT TO NJAC 6A:20-2.13(D), approve the Treasurer's Report for December 2023.

**6. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during **January 2024**:

<b>School Name</b>	<b>Security Drill Type</b>	<b>Date &amp; Time</b>
Cambridge Park Pre-school	Fire Drill	1/2/24 @ 9:15 am
Cambridge Park Pre-school	Lockdown Active shooter Drill	1/30/24 @ 10:07 am
Cliffwood Elementary School	Fire Drill	1/10/24 @ 9:50 am
Cliffwood Elementary School	Lockdown	1/18/24 @ 9:55 am
Lloyd Road Elementary School	Medical Emergency/Shelter in Place	1/24/24 @ 10:40 am
Lloyd Road Elementary School	Fire Drill	1/30/24 @ 2:30 pm
Matawan Regional High School	Fire Drill	1/4/24 @ 9:30 am
Matawan Regional High School	Shelter in Place/Medical Emergency	1/18/24 2 8:30 am
Matawan-Aberdeen Middle School	Fire Drill	1/11/24 @ 1:53 am
<b>Matawan-Aberdeen Middle School</b>	<b>Lockdown</b>	<b>1/31/24 @ 9:00 am</b>
Ravine Drive Elementary School	Fire Drill	1/8/24 @ 2:16 pm
Ravine Drive Elementary School	Shelter in Place	1/24/24 @ 10:53 am
Strathmore Elementary School	Fire Drill	1/4/24 @ 9:35 am
Strathmore Elementary School	Active shooter	1/10/24 @ 2:30 pm

**7. Routine Travel Reimbursement for 2023-2024**

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2023-2024 school year:

<b>Name</b>	<b>Position</b>	<b>Total</b>
*Lauren Miles	LDTC	Addl - \$500

\* Previously approved on July 27, 2023